



**Coleford Welcomes Walkers
Agenda
25th July 2023
Coleford Fire Station Community Room
18:30 – 20:00**

- 1. To confirm committee member attendees and note apologies**
- 2. To confirm the minutes of the last meeting, held on 27th April 2023**
- 3. Matters arising from the previous minutes**
- 4. To confirm proposed amendments to the Constitution – see Appendices I**
- 5. To confirm the appointment of new Steering Group Members**
- 6. Webmaster and website updates**
- 7. Angus Buchannan centenary event (12th August)**
- 8. Finance**
 - I) Income and expenditure
 - II) Update on banking and PayPal accounts
 - III) Update on grants and funding
 - IV) Update and feedback on yearly web subscriptions
- 9. Any other business – to be advised in advance**

Ten minutes will be made available
- 10. Date of next meeting**

Appendices

I. Amendment to the constitution

In line with our constitution, any amendments can only be approved at the AGM with no less than one month's notice at a prior meeting. As this is the only scheduled meeting before our AGM in November, the amendment needs to be discussed and approved at this meeting.

Current:

- 4.2 Any group or body seeking Membership under 4.1 above shall be entitled to appoint up to three named representatives to attend meetings on their behalf, and shall also be entitled to send a substitute(s) in the event of their named representative(s) being unable to attend any meeting.

Proposed change:

Any group or body seeking Membership under 4.1 above shall be entitled to appoint **one** named representative to attend meetings on their behalf and shall also be entitled to send a substitute in the event of their named representative being unable to attend any meeting.

Reasoning:

It is hoped that more businesses and organisations will be inclined to send representatives to the CWW Steering Group. With this in mind, offering each group 3 representatives will severely bloat the committee group and it is no longer felt that this number of representatives is appropriate.

Furthermore, it is made explicitly clear on the Walkers are Welcome website that the Steering Group should take a bottom-up approach and should not be led or majoritively influenced by a council. See the below for the specific wording.

1. Establish a steering group to oversee the project.

This can be an existing community group for example, a walkers' group or local business association, or an ad-hoc group brought together specifically for the purpose. You may wish to think about members who have different interests in walking to make a balanced group. Remember this should be a bottom-up group and not wholly led by a council or an entirely regeneration funded basis which may not be sustainable in the long term. When establishing a group, it is best practice to have a constitution that meets your aims.